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# Prospective Board Member Information Sheet

Name of prospective board member: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: Day: \_\_\_\_\_ Evening: \_\_\_\_\_

E-mail: \_\_\_\_\_

Source of referral/information: \_\_\_\_\_

## Special skills

Fundraising

Personnel/Human Resources

Finances

Business

Marketing/Public Relations

Technology

Legal

Other: \_\_\_\_\_

## Professional background

For-profit business

Government

Nonprofit organization

Other: \_\_\_\_\_

## Education

Some high school

High school graduate

Some college

Other: \_\_\_\_\_

Undergraduate college degree

Some graduate coursework

Graduate degree or higher

Other affiliations: \_\_\_\_\_

\_\_\_\_\_

Other board service: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Known levels of giving: \_\_\_\_\_

\_\_\_\_\_

Other pertinent information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Adapted from *The Board Building Cycle*  
by Hughes, Lakey & Bobowick, 2003